

Summary of Rules for Traders

Overview

- Traders are sold a plot on the basis that they are responsible for complying with all relevant legislation: health and safety, environment, trading standard, trade descriptions, customs and excise, etc.
- Traders will be monitored to check compliance and this may include officers from the enforcement agencies attending the Show, e.g. Monmouthshire County Council.
- Public liability insurance of at least £5million is required by all traders.
- A risk assessment must be completed by all traders.

Set-Up

- The Showground is available for set-up of exhibits Thursday 7th & Friday 8th September 2023 between 9am–6pm and from 6am on Saturday 9th September.
- There will be no vehicle movement on Show day after 9am and before 5pm.
- No mains electricity is available for outdoor traders. Only silenced diesel generators are permitted (electricity can be booked in advance for the food hall ONLY).
- Electrical equipment must be safe, e.g. PAT tested.
- Marquees and other temporary structures must be fire retardant and properly secured to the ground, e.g. with stakes or weights.
- All traders must have a suitable fire extinguisher available within their trade space.

Operation

- All stands are to be open from 9am–5pm on Show day.
- Display, promotion or sale of offensive or dangerous goods is forbidden.
- No birds, fish or other animals may be bought or sold.
- Balloon races and raffles require prior written authorisation from the secretary and the trader is responsible for registration under the Lotteries Act 1976.
- No inflatables, kites, balloons, drones or large banners may be sold, given away or displayed without prior permission from the secretary.
- No advertising material is to be affixed to any area other than the trade space.
- The sale of goods or distribution of leaflets outside the trade space (including car parks) is prohibited.
- No refreshments may be sold from any trade space (with the exception of Food Hall and Street Food Market).

Take-down

- All waste is to be removed by the trader before leaving the showground.
- Any holes created from posts erected must be filled in before leaving the site.
- There will be no vehicle movement on the Showground until 5pm.